

Kidzcope and Confidentiality

Children and families who come to kidzcope are extremely vulnerable while in the midst of learning to begin again after a death has rocked their very existence.

Depending upon your volunteer role, you may become an important piece of a family's healing process. While at Kidzcope, a family opens their hearts and shares precious thoughts, emotions, deeply personal situations and experiences. They share facts and feelings during group sessions that may be upsetting. Often they have not shared these pieces of themselves anywhere else – not even with other family or friends. They share at Kidzcope what they are not ready to share anywhere else – what they may not want anyone else to know.

It is a high responsibility to know the thoughts, feelings and experiences of these children and families. That is why we hold confidentiality in the highest regard and who all staff and volunteers are required to sign the confidentiality statement.

Confidentiality Statement

Recognizing that Kidzcope, Inc. deals with extremely sensitive matters, I will consider as confidential all information I come in contact with that directly or indirectly concerns the children Kidzcope serves or their families.

I will scrupulously protect the confidential nature of all conversations, records, reports and meetings where materials relative to the children and their families are processed or written. I understand and agree that no private or confidential data collected, maintained or used may be disclosed or disseminated to anyone, except as authorized by law.

I understand it is a responsibility of volunteers to protect and safeguard such confidential information as described above and only share such information on a "need-to-know" basis with other Kidzcope employees and volunteers. Information shared or obtained must be what is "minimally necessary". The wrongful release of confidential information may subject a volunteer or employee to fines, legal or other disciplinary action.

Volunteer facilitators are obligated to inform Kidzcope staff if any of the four instances occurs:

- 1) Any indication of suicidal expression by a group member
- 2) Indications of physical (including cutting), mental, sexual abuse and/or neglect.
- 3) Concerns about possible substance abuse
- 4) If there is a suspicion a group member might commit an act of violence.

Signature below indicates an understanding and acceptance of the above conditions:

Volunteer Signature

Date

Volunteer Name (Please Print)